



## **Controller / Director of Accounting (Remote – Consultant)**

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### **Role and Responsibilities**

Direct and oversee financial activities identified by the Executive Director and Board of Directors as organizational priorities including:

- Evaluation of accounting processes and implementation of recommended improvement;
- Monthly meetings with accounting team to produce financial reports and cash forecast, review reconciliations;
- Involvement in Finance and Audit Committees, including monthly meetings, to present financial performance and advise organization on financial strategies;
- Annual oversight of financial audit, tax filings, 1099 production and budget creation; and
- Advisement on capital structure, investment strategy, and financial planning as needed.

### **Required Skills and Experience**

- Ten years-plus financial experience, preferably in nonprofit environments.
- CPA with working knowledge of applicable regulations and best practices.
- Ability to manage and build a financial program capable of providing the necessary insight and information to support the mission of Clarity.
- Excellent communications skills, written and verbal.
- Attention to detail.

### **About Clarity**

Clarity strives to improve the survival and quality of life of women with ovarian cancer. Together, we will revolutionize the ovarian cancer experience and bring hope to women and their families.

Clarity is bringing the future of precision, whole-person ovarian cancer treatment to women today with individualized and science-based support to help them be empowered on their journey.

The individual is at the heart of our work. We meet participants where they are and connect with compassion. We empower women and caregivers to own their ovarian cancer journey. We inspire hope, share kindness, cultivate joy and practice courage.

### **Additional Information**

Estimated time required fluctuates – typically 5-10 hours/week with total 25 hours/month

To express interest, email Rachel Freeman, Director, HR & Operations at [rfreeman@clarity.org](mailto:rfreeman@clarity.org).